

## ODE Conference Call Notes – August 13, 2018

Notes provided by Mary Myers (LACA), Naja Bailey (META), Catherine Wright (NEONET)

**Updates** – ODE has been working on the Local Report Card related to staff certification data from Initial Staff/Course collection FY18L1. While working on it, the data managers discovered key values were out of sync (random numeric numbers used to join some record types). They don't know why but in February/March, several districts reprocessed L1 data which reassigned keys. ODE stopped running verifications in January, so once they reran the keys were off, causing issues with LRC. That was fixed on Thursday, so data is properly loading to LRC and anything Federally reported. Consequently, some CTE checks (SF0002/SF0003) also use those tables, so while the tables were out of sync the errors were not properly appearing for those staff members. ODE has put in overrides since most were coding mistakes rather than errors, for non-cert errors that were being generated at that time, so they should've disappeared this past Friday afternoon. Another check for staff showing as not certified, would've appeared on invalid cert reports. Some districts may have requested overrides and assumed they were approved when the sync errors began. ODE EMIS is currently working with ODE's Office of CTE and discussing CTE errors. No need to appeal because this error is related to a certification check from L1 (SF0002 checks were driven by L1 data) so there is no data to change for L2. Unless they reported the wrong teacher in L1 and corrected it in L2.

**FY18NACC** – Other Accountability (Non-state tests) assessment collection is closing this week. Verify you are reporting applicable assessments (ACT, SAT, IB, AP, Work Keys and Industry Credentials).

**Q:** ACT questions: 1) a HS student took ALT in 10<sup>th</sup> grade and now has a missing ACT, but since they do not take that test, which Score Not Reported code should be used? 2) a lot of students on Invalid record with scores of double dashes since they timed out.

**A:** All 11<sup>th</sup> grade students are required to take ACT, if they didn't then you report a valid SNR reason (even ALT assessed students) and Score=\*\*\*. There is SNR reason "L" for "no vendor accommodation available"; and for those students who didn't finish, maybe SNR reason "F" (other reason not listed) is the best fit. Whatever SNR reason is appropriate should be reported. ACT offers some accommodations but no ALT assessment. If a student with a disability needs accommodations beyond what is available, report the SNR reason "L".

**FY18H Financial Collection** – EMIS Newsflash came out last week indicating that ODE is sending out Gen Missing checks for "H" incorporated into Level 2 Gen Issues reports (showing % complete for reporting various elements). Districts should review these to verify their information is complete for MOE.

**Feedback/thoughts** – ODE is requesting feedback/thoughts regarding enhancements to the Data Collector. Now that we get Gen Issues, there are a lot more reports in the Data Collector than we

previously had. Now that ODE has that Gen Issues process set up, as we move into FY19 there will be more reports in each collection, with plans to add more. Need to draw better attention to specific reports, especially as we move into having more staff members with Data Collector access. ODE feels there is a need to flag reports as “Important” so people know there is a need to pay attention. May do something for a time-limited basis if they notice an issue so they can ‘promote’ that report with special alerts. Also, to mark reports as “New” to point them out. What would make it easier for districts or other users to see reports they need to see, sort and prioritize?

**Q:** With the various collections having Level 1, Level 2, Received Files – they’re afraid they’re going to miss something because there are so many places to look. A more central place to put all reports so they can go right to it, instead of dividing into layers.

**A:** We’ve talked about that some, too, and doing some Gen Issues reports to help see status across different reports and collections to see where you’re at. Still a little fuzzy what that’ll look like. We didn’t get to it for FY18, but we want to get back to % based Gen Missing reports across collections. There is a need for some of that.

**Q:** When collections close they go under Received Files and not Archives and are mixed in with files pushed out by ODE. Can they go to a separate area?

**A:** We’ve talked a little bit about Archives not being what it started out to be. Part of why we did that is so it’s in the same directory structure for ITC’s to archive. We’ll give it some thought. We’ve talked about renaming Archives tab to something different, because all that is there is the submission piece which is most relevant while it is still open, could use some refinement.

**Q:** There are so many reports in so many places, but when a district moves from one ITC to another, we create a zip file and we can’t move it very efficiently into the new site.

**A:** What immediately comes to mind is an administrative function for the ITC to add something to the files listing. The query is looking in a database table that should match, add a row and copy the zip file into those directories to allow district who moved to use files interface to find it. We’ll give that some thought.

**Q:** One thing causing confusion, under Reports we can bring up Level 1 and Level 2, but there is always that doubt about the date that ODE processed it.

**A:** Open to ideas about what we can do. The Process/Updated dates ARE the dates we processed.

**Q:** As we have suggestions, how do we communicate them to you?

**A:** Send an email to me and the EMIS inbox so there is a record in multiple places.

## **Q&A**

**Q:** We received the Retention release in July with new Gen Issues, are they out yet?

**A:** They are not out yet, coming soon.

**Q:** Regarding Retention Status, I've seen in a couple places now that if a student was WD on the last day of school they need to be reported. Are we supposed to re-enroll them?

**A:** Do not re-enroll them but add them to your FN records.

**Q:** FY19 Retention data is being incorporated into TGRG LRC data?

**A:** Yes, that is correct.

**Next ODE Conference Call** – Monday, August 27