

ODE EMIS Conference Call Summary

March 27, 2017

Notes provided by Mary Myers (LACA), and Naja Bailey (META)

Items from David Ehle

1) New last week

- a. COS – Child Outcome Summary, new name for ECO
- b. New Tuition module loaded
 - i. Question about JVS students and tuition
 - ii. Believe everything is working the way it should
 - iii. Timeline
 1. Districts have until the close of the second TRAD to make sure students are enrolled with the correct resident district
 2. Superintendent, Treasurer and EMIS Coordinator have access
 3. 30-day timeline start May 1
 4. Review may start any time
 - a. Timeout won't start until May 1
 - iv. Contact collection request will be released
 1. Address parent last resided when student was placed
 2. Not usually address in SIS
 3. Address can be entered on each student in ODDEX Tuition module
 4. Address for the natural or adoptive parent
 5. Information in release notes when collection request is pushed out
 6. If address is manually entered, submission will not overwrite
 - v. Student won't be reviewable until address is entered
 - vi. Edit by address to manually enter the address
 1. Only visible from the educating side
 2. Only for individuals with edit access
 - vii. Court documents can be loaded also
 - viii. Question: Why would district load the address through the collection request? The vendors don't have the information and most of the time the address isn't where the student's parent resided.
 1. For most districts, manually adding the address is the most efficient way
 2. For a larger district, they may want to enter the data in the EMISFFE and load via the collection request

- ix. Question: Does the address load from the resident district or the educating district?
 - 1. Collection request is only for the educating district
 - 2. All information in ODDEX comes from the educating district
- x. Question: ITC can only see the address but can't edit the address and the address is only entered by the educating district?
 - 1. That is correct
 - 2. Will be adding some Tuition-Only roles that will allow districts to grant that access to the ITC
 - 3. Roles to allow districts to delegate roles to individuals outside the district
 - 4. Will add those roles over the next couple of weeks
- xi. Area Coordinators have received training on this
 - 1. This is an Area Coordinator piece
- xii. Question: What do you see the ITC role as in this?
 - 1. Work with the district to make sure their data is coded and loaded correctly
 - 2. Same with EMIS Coordinator, make sure students are coded correctly and data is loaded
 - 3. Reports will be available in Data Collector
 - 4. Report Explanation will be released
 - 5. Entering helpdesk tickets
 - 6. Not asking ITCs to do
 - a. Make sure districts enter data
 - b. Make sure districts review data
 - 7. Should be handled by person who previously did tuition
- xiii. Question: should district concentrate on making sure the educating students are accurate and then look at the residency later
 - 1. Yes, they should look at the educating students first
 - 2. Then they look at the rest
- xiv. Question: I understand the first collection is on the Mid-year, and the second collection is on the final. What if a district finds out the end of the year they were educating a court placed student all year?
 - 1. Part of the electronic reporting will correct the late reporting of students
 - 2. Law states first half must be in by January 15 and second half by July 15
 - 3. Not sure how flexible the first year will be, but the second year will enforce the dates

- xv. Question: I know these are students who are court placed into our district. Are there any open enrollment students in this?
 - 1. No, strictly how received C, P, T, W
- 2) ITC meeting this week 10:00-2:00
 - a. Tuition module
 - b. Cherwell
 - c. Data Collector update
- 3) Questions:
 - a. Do you know when period L will open?
 - i. Pulling CTE funding
 - ii. Hope to open L this week
 - b. What is the status of March appeals?
 - i. Window closed week before last
 - ii. As soon as approvals are approved, data will be pushed out
 - iii. A good number of appeals, so it is taking time to process them
 - c. Update on CCP or wait until Wednesday?
 - i. Can cover that on Wednesday
 - ii. Starting to get payments cleaned up
 - d. Training on Wednesday, will Cherwell be hands-on?
 - i. Limited hands-on
 - ii. Columbus, Akron, NEONET won't have to log into their instance
 - iii. May have to share computers because of access
 - iv. Issue will be once everything is done and we play on it, before we go live what is there will be wiped out; *Clarification from ODE- any tickets created in EMIS Cherwell now will be wiped out before go live since we're testing in a production environment*
 - v. If you have a data plan or myfi, bring that
 - 1. Building doesn't have public access
 - e. Do we install current version of Cherwell on our laptop?
 - i. Remote to your office, if possible
 - ii. Can access via web
 - iii. Message will be sent out if we need to download anything

Next scheduled call

- 1) Next Call 4/10/2017
 - a) Change call 4/12/2017
- 2) ITC meeting in Columbus 3/29/2017